

CITY OF AUBURN
REQUEST FOR PROPOSALS (RFP)
Project CP2110 – Regional Growth Center Access Improvements
Proposals Due: April 8, 2021

The City of Auburn is soliciting Proposals from qualified consulting teams to provide professional services for the design, geotechnical evaluation and recommendations, environmental permitting and approvals, right-of-way acquisition assistance and potentially construction assistance for the Regional Growth Center Access Improvements, CP2110.

One electronic copy (PDF) of the Proposal Package must be emailed to sethwickstrom@auburnwa.gov on or before 4:00 pm, Thursday, April 8, 2021 with a subject line “*Proposal – Regional Growth Center Access Improvements, CP2110*”. Questions regarding this solicitation should be directed to Seth Wickstrom, Project Engineer, at swickstrom@auburnwa.gov.

For specific instructions on information to include in the Proposal, refer to the section below entitled *Proposal Elements*. Evaluation of the Proposals and ultimate consultant selection is identified in the section entitled *Selection Process and Evaluation Criteria* below. Although the use of subconsultants is recognized as being necessary for a multidiscipline project, the City's preference is for the lead consultant to have the majority of the work performed in-house.

PROJECT DESCRIPTION

The purpose of this project is to provide improvements to the intersections of Auburn Avenue/3rd Street NE and Auburn Way N/4th Street NE. Project improvements include replacing the traffic signal at Auburn Avenue/3rd Street NE, full depth pavement re-construction at the project intersections, additional and improved pedestrian crossings at the Auburn Avenue/3rd Street SE, and reconfiguration of the project intersections to improve operations and reduce congestion. The project will improve non-motorized and transit access to the Auburn Station.

The project will include:

Street Improvements

- At Auburn Avenue/3rd Street NE intersection:
 - Full replacement of the traffic signal system.
 - Replace existing curb radius on the northwest corner to meet City standards.
 - Addition of a pedestrian crossing on the west side of intersection.
 - Addition of left turn lane from northbound Auburn Avenue to westbound 3rd Street NE.
 - Southbound right-turn movement will be signalized.
- Replacement traffic signal system components at Auburn Avenue/4th St NE.
- Reconstruct pavement within the project limits, extending from B Street NE to the west, Auburn Way N to the east, 3rd Street NE to the south, and 4th Street NE to the north.
- Existing street lighting will be upgraded to LED, but no new luminaires are proposed.
- All improvements shall meet city Downtown Design Guidelines.

Storm Improvements

- Replacement of approximately 460 LF of existing 8” storm with 12” storm along Auburn Avenue and 3rd Street NE. Also install approximately 80’ of new 12” storm in this area for local inlet.
- Install approximately 200’ new 12” storm in 4th St NE between Auburn Way N and Auburn Avenue for local inflow.

- Construct stormwater improvements triggered by the roadway re-construction to comply with SWMM Minimum Requirements Nos. 1-5. Use LID techniques as appropriate to meet Minimum Requirement No. 5.
- It is not anticipated that this project will add more than 5,000 square feet of new hard surfaces; however, if it does, it will be subject to MR 1-10 and will need to include treatment and detention for the increased hard surface.

Sewer Improvements

- Replacement of 200' of 8" concrete sewer with 8" PVC pipe in 3rd Street NE between B Street NE and Auburn Avenue.

Surveying will be done by City staff and a basemap will be provided consultant after execution of the consultant agreement.

Right-of-way acquisition is anticipated to be needed from five adjacent parcels and the City anticipates that the right-of-way phase will be done by the consultant.

Design is anticipated to begin in the July 2021 and must be complete by December 2022. Right-of-way acquisition is anticipated to begin in November 2021 and must be complete by December 2022. Construction is anticipated to begin in January 2023 and must be complete by December 2023.

Total estimated project costs are approximately \$2,275,000. Funding for this project will be secured from City of Auburn monies and a Sound Transit Grant.

SCOPE OF WORK

The design contract will include project management, geotechnical evaluation, environmental approvals and permitting, preparation of contract plans, specifications, and estimates at the 30%, 60%, 90% and final review levels, right-of-way acquisition assistance and bidding/construction assistance.

PROPOSAL ELEMENTS

Each proposal is limited to a maximum of 10 numbered pages, in portrait view, of content (excluding only the cover and any dividers) (minimum font size 10 Arial), and should address the following items relative to the project description:

1. Identify the Project Team (those who will actively working on this project), including an organizational chart and identify any sub-consultants. Discuss the proposed Project Team's expertise and experience with 3 similar project designs within the last 5 years. Please include the following information:
 - Project name and location
 - Provide the total Project Costs
 - A brief description of the project
 - Project Team Member roles in the project
 - A project reference and contact phone number
2. List and describe briefly what you think are important issues or project constraints, and identify the attributes of your firm that may set it apart, or make it particularly well-suited to address the issues.
3. Discuss how the Project Team will meet anticipated Project Schedule. Describe your teams general approach to meeting the identified schedule and availability of staff members.
4. Describe specific lessons learned by your firm/team regarding similar projects and what those lessons learned taught the team.

5. Your firm's process/procedures for providing quality assurance/quality control throughout the life of the project.

SELECTION PROCESS AND EVALUATION CRITERIA

A committee of City personnel will evaluate and rate the proposals, giving equal consideration to these criteria weighted as indicated:

1. Project Team Qualifications (20%)
2. Important Issues (20%)
3. Anticipated Project Schedule (20%)
4. Lessons Learned (20%)
5. Quality Assurance / Quality Control Plan (20%)

Following evaluation of the Proposals, the City may select a consultant to provide the engineering and construction services OR elect to hold informal interviews for up to three (3) of the prospective consultants. Those firms selected for interview will have the opportunity to present their past experience with similar project and overall project approach.

SELECTION SCHEDULE

The City's proposed schedule for consultant selection, subject to change, is as follows:

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|-----------------------------------------------------|------------------------|
| 1) Issue Request for Proposals | March 18, 2021 |
| 2) Deadline for Submittal of Proposals | April 8, 2021 @ 4:00pm |
| 3) Preliminary Selection of Firms | April 15, 2021 |
| 4) Notify Firms Chosen for Interviews (City Option) | April 16, 2021 |
| 5) Consultant Interviews (City Option) | Week of April 19, 2021 |
| 6) Final Selection of Design Firm | April 23, 2021 |
| 7) Execution of Consultant Agreement | July 2021 |

TERMS AND CONDITIONS

The City of Auburn reserves the right to reject any and all Proposals and to waive irregularities and informalities in the submittal and evaluation process. This solicitation for Consultant Services does not obligate the City of Auburn to pay any costs incurred by respondents in the preparation and submission of a Proposal. This solicitation does not obligate the City of Auburn to accept or contract for any expressed or implied services. Furthermore, the City of Auburn reserves the right to award the contract to the next most qualified Consultant if the selected Consultant does not execute a contract within thirty 30 days after the award of the proposal.

The City of Auburn in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by calling 253-931-3010.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award. The City of Auburn does not discriminate on the grounds of race, color, religion, national origin, sex, sexual orientation, age or handicap in consideration for a project award.

Dates of publication in the Seattle Daily Journal of Commerce, March 18, 2021 and March 25, 2021.

Dates of publication in the Seattle Times, March 18, 2021 and March 25, 2021.